

**Department of Public Relations
Chandigarh Administration**

Press Release

Chandigarh, 23rd August 2017: The Chandigarh Housing Board has provided the Tatkal facility for various services of CHB. Under this scheme, the cases are processed on priority basis. In order to bring about further transparency, it has been directed that dealing assistants shall process the cases and put up to the Accounts Officer (Tatkal) on the same day after receiving the application. The Accounts Officer (Tatkal) shall examine the case and if there are shortcomings/requirement of essential documents or if there are any objections, then the Accounts Officer (Tatkal) shall intimate to the applicant immediately through e-mail, telephone and through post. After completion of all the formalities, the Accounts Officer (Tatkal) shall forward the case, with recommendations, to the Chief Accounts Officer, CHB, who will further examine the case and forward to the competent authority directly (i.e. Chief Executive Officer for GPA & Consensual Transfer cases and Secretary, CHB for Intestate & Testamentary Succession cases). The Competent Authority shall accord necessary approvals or otherwise take necessary action and send the file directly to the Accounts Officer (Tatkal). It has been further directed that no officer shall retain the file for more than 24 hours without disposal. In the event of anyone retaining a TATKAL file for more than 24 hours, then a penalty @ Rs.1000/- per day would be imposed. It should also be ensured without fail that TATKAL cases shall be finalized and disposed off within five working days. The files need not be sent to the Secretary unnecessarily unless the Secretary is the approving authority for any Tatkal related matter.

The Chandigarh Housing Board as of date i.e. 23.8.2017, provided Tatkal Services to 1664 applicants of various categories and earned a sum of Rs.5,86,20,000/- as detailed below:-

Sr.No.	Category of Dwelling Unit	No. of Cases	Amount Collected
1.	Economical Weaker Section (EWS)	271	54,20,000/-
2.	Lower Income Group (LIG)	548	1,64,40,000/-
3.	Middle Income Group (MIG)	542	2,16,80,000/-
4.	Higher Income Group (HIG)	241	1,20,50,000/-
5.	Miscellaneous	62	30,30,000/-
	TOTAL	1664	5,86,20,000/-