

RECRUITMENT NOTICE

Applications are invited from eligible candidates for the following Temporary posts: -

Sr. No.	Name of the Post and Pay (Rs.)	Number of Posts & Category	Qualification and Experience		Age Limit as on (1.1.2010)
1.	Clerk (Group-C) Pay Band Rs. 5910-20200 Plus Grade Pay 1900 and other allowances	Two (1-Gen.) (1-Ex-Serviceman)	(i)	Bachelor's Degree from a recognized University.	Between 18-25 years (Relaxation as per rules)
			(ii)	Proficiency in operation of computer (word processing and spread sheets).	
			(iii)	Speed of 30 words per minutes in English typewriting.	
2.	Staff Car Driver (Group-C) Pay Band Rs. 5910-20200 Plus Grade Pay 2000 and other allowances	One (Gen.)	(i)	Matriculation from a recognized Board/ Institution.	Between 20-25 years
			(ii)	Driving Licence of Transport Vehicle.	
			(iii)	One year experience of driving of Transport Vehicle.	
3.	Peon (Group-D), Pay Band Rs. 4900-10680 Plus Grade Pay 1300 and other allowances	One (Gen.)	Middle from a recognized Board/ Institution		Between 18-25 years

Application on plain paper complete in all respects i.e. (**Name, Father's Name, Date of Birth, Permanent Address/Correspondence Address, Phone No., Category, Educational Qualification and Experience**) etc. along with latest passport size photograph and self attested copies of certificates and testimonials in proof of age, qualification and experience addressed to the Regional Employment Officer, Regional Employment Exchange, UT, (Near Punjab Mandi Karan Board) Sector-17, Chandigarh must reach within 15 days after publication of the advertisement.

Regional Employment Officer