

**DEPARTMENT OF CULTURAL AFFAIRS, CHANDIGARH ADMINISTRATION.
U.T. SECRETARIAT, SECTOR 9, CHANDIGARH.
PH.NO.0172-2740025**

ADVERTISEMENT

Applications are invited from eligible candidates having the following qualifications and experience to fill one post of Director, Tagore Theatre Society, Sector – 18, Chandigarh on contract basis :-

01.	Name of the Organization	Tagore Theatre Society, Sector -18, Chandigarh
02.	Name of the Post	Director (On Contract basis)
03.	Pay	Rs.30,000/- P.M. (Consolidated) + conveyance allowance – Rs. 1,500/- and Mobile Allowance – Rs.500/- P.M.
04.	Period of Contract	One year (extendable upto a maximum period of 3 years subject to Good performance)
05.	Educational Qualification	At least Graduate in any stream
06.	Experience	A person having minimum experience of 15 years in the field of Dance, Music and Theatre OR Professional Experience of managing a reputed Theatre /Auditorium

The Applications addressed to Director Culture Affairs, Chandigarh Administration alongwith Certificates and supporting documents regarding age, qualifications and experience must reach the o/o Director Culture Affairs, U.T. Secretariat Building, Ground Floor, Sector – 9, Chandigarh on or before **28.8.2017 by 5.00 P.M.** positively. The Advertisement, terms and conditions of appointment and application proforma can be downloaded from the website of the Department i.e. www.chdpr.gov.in. For more details, contact at Telephone NO. **0172-2740025**.

Sd/-
Director Cultural Affairs,
Chandigarh Administration.

TERMS AND CONDITIONS OF APPOINTMENT

(i) That the appointment is purely on temporary basis for a period of one year from the date of joining which can be terminated at any point of time by either side i.e. appointee or the appointing authority without assigning any reason, whatsoever by giving one months notice;

(ii) That he/she will be paid consolidated emoluments of Rs.30,000/- P.M. apart from conveyance allowance of Rs.1,500/- and telephone allowance of Rs.500/- per month. The consolidated emoluments so fixed, will remain in force during the period of contract. He/ She shall not be paid anything, in any form, over and above the consolidated emoluments;

(iii) One day Casual Leave per month will be admissible with the approval of Head of Department. No other leave of any kind will be admissible. However, in special circumstances, leave without pay will be granted solely on the discretion of the Head of the Department. The office timings are from 9.00 A.M. till the completion of the show on the show days and from 9.00 A.M. to 5.00 P.M. on other days.

GENERAL CONDITIONS

(a) That he / she will take full load of work prescribed in the duties. In addition, he / she will be required to discharge the additional duties as and when assigned by the higher authorities;

(b) That the appointing authority reserves the right to assign any duty as and when required. No extra / additional allowance will be admissible in case of such assignments;

(c) That he/she will be on the whole time appointment and shall not accept any other appointment /assignment paid or otherwise / private practice of any kind during the period of contract;

(d) That this contract appointment will not count as service and will not bestow upon any claim or right for regular appointment against any post in the Society;

(e) That he/she will have to confirm to the Rules, Regulations and the discipline in the Institute and those imposed by the authorities on all the employees from time to time;

(f) All disputes, if any, shall be decided by the Sole Arbitrator by Secretary Cultural Affairs, Chandigarh Administration and his / her decision shall be binding upon him/her;

(g) The other terms and conditions of appointment will be governed by the relevant rules and instructions issued by the Chandigarh Administration from time to time in such cases.

APPLICATION FORMAT FOR THE POST OF DIRECTOR, TAGORE THEATRE SOCIETY, CHANDIGARH (ON CONTRACT BASIS)

01	Name in Block Letters			
02	Father's Name			
03	Date of Birth			
04	Age as on 1.1.2017			
05	Permanent Address			
06	Address for Correspondence			
07	Mobile No.			
08	E-mail id			
09	Educational Qualification	Board/University	Year of Passing	Marks obtained/% of marks
10	Experience			
	Name of the Organization	Post held/Designation	Period (from/To)	Total Experience
11	Nationality			

DECLARATION:-

I _____ S/O Sh./Smt. _____ hereby declare that the information submitted by me in this application is true and correct to the best of my knowledge and belief and nothing has been concealed therein. In the event of any information being found false or incorrect or in-eligibility detected at any stage, my candidature will stand cancelled and all my claims for the recruitment on the said post be forfeited.

(Signature of the Applicant)

Documents attached:-

1. _____
2. _____
3. _____
4. _____