

**CHANDIGARH ADMINISTRATION**  
**DEPARTMENT OF URBAN PLANNING**  
**ARCHITECTURE WING**  
**U.T., SECRETARIAT BUILDING**  
**SECTOR 9-D, CHANDIGARH**

Applications are invited **through proper channel** for filling up the post of Administrative Officer (Group-'B') Gazetted in the pay scale of Rs.15600-39100 + 5400 G.Pay (Punjab Govt. 5<sup>th</sup> Pay Commission) in the Department through "Composite Method" by taking personnel on deputation/promotion in consultation with the UPSC from amongst the following:-

1. Officers under the Central/State Govt./Union Territories.
  - a) (i) Holding Analogous posts on regular basis in the parent cadre/department,  

**(Or)**

(ii) With two years service in the grade rendered after appointment thereto, on regular basis in the scale of pay of Rs.15600-39100+5400 G.Pay (Punjab Govt. 5<sup>th</sup> Pay Commission) or equivalent in the parent cadre/department,  

**(Or)**

(iii) With three years' service in the grade rendered after appointment thereto, on regular basis in the scale of pay Rs.9300-34800+4200 G.Pay or equivalent in the parent cadre/department, and
  - (b) Possessing the following qualification and experience
    - (i) Degree from a recognized University or Equivalent;
    - (ii) Three years experience in Administration/Establishment work.

2. The Department Superintendent Grade-1 in the scale of pay of Rs.15600-39100+5400 G. Pay with two years regular service will also be considered along with the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion, (the department officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications).

It is requested that the bio-data of all the interested and eligible

officers/officials holding analogous post on regular basis, who are suitable and eligible to hold the post, may be sent through proper channel to this office alongwith upto date service records, copies of Annual Performance Appraisal Report for the last five years, after attestation of each page, Integrity Certificate, Vigilance Clearance Certificate and details of major/minor penalties for last 10 years, **within 60 days of its publication in employment news**. The terms and conditions of the deputation are as under:-

1.	Period of Deputation	One year in the first instance and to be extended from time to time or reduced according to the requirements. However, the period of deputation will not ordinarily exceed three years.
2.	Pay	The official will draw pay in his own scale of pay without any deputation allowance. In case the official is appointed on higher post he will draw pay in the sanctioned pay scale of this administration.
3.	D.A. & Local Allowances	According to the rules of the Chandigarh Administration.
4.	T.A. Joining time and transfer T.A.	According to the rules of Govt. to which deputed i.e. Chandigarh Administration.
5.	Leave and Pension	The rules of the Parent Govt.
6.	Leave Travel concession Medical concession and accommodation	According to the Rules of Chandigarh Administration.
7.	Pension Contribution	The pension contribution payable by the Administration will be regulated under the Rules of the Parent Govt.

KAPIL SETIA,  
Chief Architect,  
Deptt. of Urban Planning,  
Chandigarh Administration.