

No. 7000/6/1/99-F&PO(7)/
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT
(ACCOUNTS BRANCH)

1492

14

14.2.12

Chandigarh, dated the :

To

1. The Home Secretary,
Chandigarh Administration.
2. The Legal Remembrancer,
Chandigarh Administration.


Subject : i) Grant of Secretariat allowance for certain categories of employees working in the Punjab Civil Secretariat and equivalent offices.
ii) Conversion of Secretariat Allowance into Secretariat Pay.
iii) Enhancement of Secretariat Pay admissible to certain categories of employees working in the Punjab Civil Secretariat and equivalent offices.

Sir,

I am directed to refer you on the subject noted above and to state that the Govt. of Punjab vide their letter no. 3/10/2010-5FP2/722 dated 1.12.2011, No. 3/10/10-5FP2/786-91 dated 15.12.2011, No. 3/10/10-5FP2/803 dated 15.12.2011, No. 3/10/10-5FP2/818 dated 21.12.2011 and no. 3/10/10-5FP2/839 dated 23.12.2011 (copies enclosed) has converted secretariat allowance into Secretariat Pay and also granted/enhanced Secretariat Pay/Secretariat Allowance admissible to certain categories of employees working in the Punjab Civil Secretariat and equivalent offices. It has been decided by the Chandigarh Administration to adopt the above referred Punjab Govt. letter no. 3/10/2010-5FP2/722 dated 1.12.2011, No. 3/10/10-5FP2/786-91 dated 15.12.2011, No. 3/10/10-5FP2/803 dated 15.12.2011, No. 3/10/10-5FP2/818 dated 21.12.2011 and no. 3/10/10-5FP2/839 dated 23.12.2011 in respect of certain categories of employees mentioned in the above referred letters, working in the Chandigarh Administration Secretariat and equivalent offices as well as those working on deputation from the State of Punjab w.e.f. 01.12.2011 on the same terms & conditions as mentioned therein.

The expenditure on this account will be met out from the existing Budget provisions by the concerned department and no additional funds for the purpose will be provided.

Yours faithfully,


Finance & Planning Officer
for Finance Secretary,
Chandigarh Administration.

Endst.No. 7000/6/1/99-F&PO(7)/

1493

Dated :

14.2.12

A copy is forwarded to Joint Secretary(UT), to the Government of India, Ministry of Home Affairs, New Delhi, for information.


Finance & Planning Officer
for Finance Secretary,
Chandigarh Administration.

Endst.No. 7000/6/1/99-F&PO(7)/

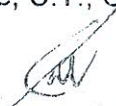
1494

Dated :

14.2.12

A copy is forwarded to :-

1. The Accountant General (A&E), Sub-Office, U.T., Chandigarh.
2. The Accountant General (Audit), Sub-Office, U.T., Chandigarh.


Finance & Planning Officer
for Finance Secretary,
Chandigarh Administration.

NP/15

Endst.No. 7000/6/1/99-F&PO(7)/

1495

Dated :

14.2.12

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A copy is forwarded to the Treasury Officer, Central Treasury, Chandigarh for information and necessary action.

Finance & Planning Officer
for Finance Secretary,
Chandigarh Administration.

No. 3/10/2010-5FP2/ 722

Government of Punjab
Department of Finance
(Finance Personnel Branch-II)

Dated, Chandigarh, the 1st Dec. 2011

To

1. Additional Secretary, Secretariat Administration,
Punjab Civil Secretariat,
Chandigarh.
2. Under Secretary (Administration)
Financial Commissioner's Office, Punjab,
Chandigarh.
3. Legal Remembrancer, Punjab,
Chandigarh.
4. Secretary to Hon'ble Governor, Punjab,
Punjab Raj Bhawan,
Chandigarh.
5. Secretary, Punjab Vidhan Sabha,
Chandigarh.
6. Secretary, Punjab Public Service Commission,
Patiala.

Accounts Branch
Diary No. 3008
Dated 12/12/11

Subject: - Grant of Secretariat allowance for certain categories of employees working in the Punjab Civil Secretariat and equivalent Offices.

Sir/Madam,

I am directed to invite a reference to Government letter No.3/10/2010-5FP2/459-464, dated 13.10.2010 and to say that the Governor of Punjab is pleased to revise the Secretariat Allowance admissible to the following categories of employees working in the Punjab Civil Secretariat and equivalent offices, as under:-

| Sr. No. | Name of Category | Revised Secretariat Allowance w.e.f. 1.10.2010 | Revised Secretariat Allowance w.e.f. 1.12.2011 |
|---------|---------------------------|--|--|
| 1. | Superintendent Grade-1 | 1200/- | 1500/- |
| 2. | Private Secretary | 1200/- | 1500/- |
| 3. | Personal Assistant | 600/- | 800/- |
| 4. | Superintendent Grade-2 | 600/- | 800/- |
| 5. | Senior Assistant | 480/- | 600/- |
| 6. | Senior Scale Stenographer | 480/- | 600/- |

2. This decision shall be applicable to the above noted categories of employees working in the Punjab Vidhan Sabha Secretariat, Financial Commissioner's Secretariat, Punjab Raj Bhawan, Legal Remembrancer's Office and Punjab Public Service Commission.

3. The Punjabi version of these orders will follow in due course.

Yours faithfully,

Jasbir Kaur

(Jasbir Kaur)

Under Secretary Finance

