

**PROFORMA FOR APPLICATION OF ADVANCE FROM PROVIDENT FUND**

APPLICATION FOR ADVANCE FROM \_\_\_\_\_  
(Here enter the name of the fund)

1. Name of the subscriber \_\_\_\_\_
2. Account Number (with department suffix) \_\_\_\_\_
3. Designation \_\_\_\_\_
4. Pay \_\_\_\_\_
5. Balance at the credit of the subscriber on the date of application as below:-
  - i) Closing balance as per statement for the year \_\_\_\_\_ Rs. \_\_\_\_\_
  - ii) Credit from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_
  - iii) Refunds Rs. \_\_\_\_\_
  - iv) Withdrawal during the period from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_
  - v) Net Balance Rs. \_\_\_\_\_
6. Amount of advance/outstanding if any and the purpose for which advance was taken then Rs. \_\_\_\_\_
7. Amount of advance required Rs. \_\_\_\_\_
8. a) Purpose for which the advance is required \_\_\_\_\_  
b) Rule under which the request is covered \_\_\_\_\_
9. Amount of the consolidated advance (6&7) and No. of monthly instalments in which the consolidated advance is proposed to be repaid. \_\_\_\_\_  
\_\_\_\_\_
10. Full particulars of the pecuniary circumstances of the subscriber, justifying the application for the purpose. \_\_\_\_\_  
\_\_\_\_\_

Signature of the applicant

Name \_\_\_\_\_

Designation & \_\_\_\_\_

Dated: \_\_\_\_\_

Branch \_\_\_\_\_